

HASTINGS BOROUGH COUNCIL

Forward Plan of Cabinet Decisions – 1 September to 31 December 2012

The Council is required to publish a forward plan of all key decisions to be taken in the following four months. The first plan commenced on 1st November 2001 and is updated monthly. Since April 2004 the Forward Plan has been expanded to show details of all decisions that the Cabinet intends to take.

The Plan shows:-

- When those decisions will be made
- Who will make the decisions
- What the consultation arrangements are
- What documents relating to those decisions are available

The Council has determined that the Cabinet will make decisions collectively and individual Councillors will not therefore make decisions on their own other than in cases of urgency. The Council has determined that officers will not be taking key decisions on behalf of the Council or the Cabinet.

Meetings of the Cabinet are held monthly and may be at various locations around Hastings and St Leonards. They are open to members of the public. Information about the time and venue for a particular meeting may be obtained from the agenda (available at the Hastings Information Centre, address below), from the Councils website or from the Committee Administration Section (Telephone: (01424) 451717 or 451719 or 451747, or e-mail committee_admin@hastings.gov.uk).

The Council has decided that key decisions will include decisions that involve expenditure or savings of above £250,000. It also includes decisions which although not having a significant financial effect nevertheless have a significant effect on communities living or working in an area comprising two or more wards.

Copies of the documents referred to in the plan may be obtained from the contact officer whose name, telephone number and email address appear at the end of the plan. The plan is available for inspection during opening hours free of charge at the Council offices at the Hastings Information Centre, Queen's Square, Priory Meadow, Hastings, TN34 1TL. The Plan will also be published on the Council's Website.

If you have any questions about the Forward Plan please contact Elaine Wood, Principal Committee Administrator at the Town Hall on 01424-451717 or e-mail her at ewood@hastings.gov.uk.

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Cabinet 10 September 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Hastings and St Leonards Climate Change Strategy and Action Plan	Yes	The Council and its partners on the Local Strategic Partnership are committed to preparing a town-wide Climate Change Strategy and Action Plan during 2011/12. The work to develop and inform this Strategy is supported by the European funded Future Cities Project.	Some consultation already completed, further work January - March 2012 includes specific outreach to key groups and organisations	Jane Hartnell Head of Corporate Services Councillor Jeremy Birch
Coastal Space Update	Yes	To update members on the progress of the regeneration work in St. Leonards and proposed next steps		Simon Hubbard Head of Regeneration Councillor Kim Forward
St Mary in the Castle	Yes	To report back on proposals received from prospective occupiers		Neil Dart Director of Corporate Resources Councillor Jeremy Birch
Fighting Fraud Locally	No	Determination of an Anti-fraud and Anti-corruption Strategy for the Council in response to a national strategy report entitled "Fighting Fraud Locally"	Report available 31 August 2012	Tom Davies Chief Auditor Councillor Jeremy Birch
Hastings Art Prize and Proposed Artwork on Pelham Roundabout	Yes	To inform the Cabinet of the proposed inaugural Hastings Art Prize and approval for an initial artwork on Pelham Roundabout		Simon Hubbard Director of Regeneration Councillor Peter Chowney

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<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Sussex Police and Crime Panel Constitution	Yes	Cabinet approval is sought for the Sussex Police and Crime Panel Constitution		Simon Hubbard Director of Regeneration Councillor Kim Forward

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Charity Committee 26 September 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Foreshore Trust Grounds Maintenance	Yes	Approve participation in new HBC Grounds Maintenance contract		Virginia Gilbert Head of Leisure Councillor John Hodges
Annual Report and Accounts 2011-12	Yes	Approval of the 2011-12 Accounts	Report available 18 September 2012	Peter Grace Head of Finance Councillor John Hodges
Finance Report	No	To update the Committee on the financial position of the Trust including setting the budget for 2012/13	Report available 18 September 2012	Peter Grace Head of Finance Councillor John Hodges
White Rock Baths	Yes	A brief update on progress regarding the potential marketing of White Rock Baths		Simon Hubbard Director of Regeneration Councillor John Hodges
Grants Advisory Panel Annual Report	No	To summarise the grant applications received, the grants awarded, and provide case studies on some of the grant projects completed.	Report available 18 September 2012	Monica Adams-Acton Head of Regeneration and Planning Policy Councillor John Hodges
Scheme of Delegations to Officers	No	A change in delegations due to the Chief Executive and Borough Solicitor no longer working for the Council		Christine Barkshire-Jones, Chief Legal Officer Councillor John Hodges

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Cabinet 8 October 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Hastings Local Plan - Planning Strategy (Consider responses to proposed submission consultation and approve for submission)	Yes	Sets out the long term strategy and policy direction for how the town will change and develop over the period up to 2028		Tim Cookson Strategic Planning Manager Councillor Peter Chowney
Hastings Local Plan - Development Management Plan (Consider responses to consultation and approve submission version)	No	Update on progress of Development Manage net Plan to replace the Local Plan 'Development Management' policies and to allocate sites for the 15 year plan.		Tim Cookson Strategic Planning Manager Councillor Peter Chowney
Hastings Borough Council draft Tenancy Strategy	No	To seek approval to circulate a draft tenancy strategy for public consultation. The Council has a legislative duty to produce a tenancy strategy which outlines the type of tenancies required for social housing in the Borough, the circumstances in which these tenancies will be granted, the length of tenancy and when tenancies will be renewed or terminated.		Andrew Palmer Head of Housing and Planning Services Councillor Kim Forward
Proposals for the Compulsory Purchase of Empty Homes	Yes	To outline proposal to instigate a further programme of Compulsory Purchase Orders in respect of long – term empty residential properties in the Borough	As per statutory guidance.	Andrew Palmer Head of Housing and Planning Services Councillor Kim Forward

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Cabinet 8 October 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Hastings and St Leonards Homelessness Strategy	No	To seek approval to circulate a draft Homelessness Strategy for public consultation. The Council has a legislative duty to produce a strategy for addressing homelessness in the Borough. The document takes into account progress made in addressing homelessness since the last strategy was adopted in 2008 and reflects key changes introduced by the Localism Act 2011		Andrew Palmer Head of Housing and Planning Services Councillor Kim Forward
Hastings Borough Council Allocations Scheme	No	To seek approval to circulate a draft allocations scheme for public consultation. The Council have a legislative duty to publish an allocations scheme outlining how social housing will be allocated in the Borough. The Localism Act 2011 gives Local Authorities greater flexibilities in allocating social housing, introduces changes to the type of tenancy that can be issued and allows homelessness duties to be discharged into private rented sector accommodation.		Andrew Palmer Head of Housing and Planning Services Councillor Kim Forward

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Cabinet 8 October 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
ONE (Outreach Night-time Economy) project	Yes	To seek authority to submit a project under the Interreg IVA Channel Programme. The project is led by the Council as Lead Partner and Accountable Body and involves partners in England and France in activities to develop and deliver joint working practices to redress the societal effects of binge drinking and drugs on our night-time economies.		Monica Adams-Acton Head of Regeneration and Planning Policy Councillor Peter Chowney
Joint Waste Contract Tenders	Yes	Results of contract tender evaluation and recommendation for award of contract.		Richard Homewood Director of Environmental Services Councillor Phil Scott

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Cabinet 5 November 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Treasury Management – Mid Year Report 2012-13	No	The report identifies activities and performance in the current year, and considers whether there is any requirement to amend the strategy.	Report available from 26 October 2012	Peter Grace Head of Finance Councillor Jeremy Birch
Medium Term Financial Strategy (2013/14 to 2015/16) (Including 2012/13 Mid year Financial Review)	Yes	The strategy identifies the major issues that will impact on the Council's financial position and is key to proper financial planning in the medium term. The report identifies issues arising in the current year and the assumptions being made to inform the 2013/14 budget setting process.	Report available from 26 October 2012	Peter Grace Head of Finance Councillor Jeremy Birch
Local Authority Mortgage Scheme	Yes	Review of the Local Authority Mortgage Scheme and consideration of an extension.	Report available from 26 October 2012	Peter Grace Head of Finance Councillor Jeremy Birch

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Cabinet 3 December 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Localisation of Council Tax Support	Yes	A scheme to address the funding gap created by the localisation of Council Tax support and reduction in Government Funding.	Consultation for 12 weeks from week commencing 12 August 2012	Neil Dart Director of Corporate Resources Councillor Jeremy Birch
Non-Domestic Discretionary Rate Relief	Yes	Review of discretionary rate relief given by the Council for 2013/14 and beyond.	Report available 23 November 2012	Peter Grace Head of Finance Councillor Jeremy Birch

Charity Committee 10 December 2012				
<u>Report title</u>	<u>Key decision</u>	<u>What is it about</u>	<u>Consultation and Timetable / Documents</u>	<u>Responsible Officer / Lead Member</u>
Foreshore Trust Car Parks Resurfacing	Yes	Tender Evaluation and Award of Contract		Richard Homewood Director of Environmental Services Councillor John Hodges
Finance Report	No	To update the Committee on the financial position of the Trust.		Peter Grace Head of Finance Councillor John Hodges

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Contact details – Corporate Management Team

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Simon Hubbard Director of Regeneration (01424) 451753 Email shubbard@hastings.gov.uk	

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Contact details – Portfolio Holders

<p>Councillor Jeremy Birch Council Leader and Budget Portfolio Holder (01424) 423794 Email cllr.jeremy.birch@hastings.gov.uk</p>	<p>Councillor Peter Chowney Deputy Council Leader and Regeneration Portfolio Holder (01424) 436032 Email cllr.peter.chowney@hastings.gov.uk</p>
<p>Councillor Jay Kramer Equalities and Corporate Services (including revenues and benefits) Portfolio Holder (01424) 719835 Email cllr.jay.kramer@hastings.gov.uk</p>	<p>Councillor Phil Scott Environment, Parking and Highways Portfolio Holder (01424) 445746 Email cllr.philip.scott@hastings.gov.uk</p>
<p>Councillor Kim Forward Housing and Community Services (01424) 717390 Email cllr.kim.forward@hastings.gov.uk</p>	<p>Councillor Emily Westley Leisure and Amenities Portfolio Holder (01424) 437512 Email cllr.emily.westley@hastings.gov.uk</p>
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